



JUL 10 2025

TONYA DAY Co Clerk
Deputy

Board of Director's Meeting Agenda July 10, 2025/ Amended By _____

As required by Section 311 (A9), Title 25 of the Oklahoma Statutes, notice is hereby given that the Deep Fork Community Action Foundation, Inc. will hold its meeting of the Board of the Directors on Wednesday, July 10, 2025, at 7:00 p.m. at the Work Ready Center – 100 W 7th St. 2nd floor, Okmulgee, OK 74447.

1. Call to order / Invocation
2. Roll call / Introductions.
3. Board Training/ Program Director Report Self Help Housing – Kasey Johnson
4. Board Training/ New Purchase Order Policy – Kristen Keck
5. Consideration of and action, as needed, on June 18, 2025 Board Minutes.
6. Consideration of and action, as needed, on June 26, 2025 Special Financial Meeting Minutes.
7. Consideration of and action, as needed, on May Financials. {Org Standard 8.7}
8. Consideration of and action, as needed, on {Org Standard 4.5} which is as follows: The organization has a written succession plan in place for the CEO/ED, approved by the governing board, which contains procedures for covering an emergency/unplanned, short-term absence of 3 months or less, as well as outlines the process for filling a permanent vacancy.
9. Consideration of and action, as needed, on Board of Director vacancies including Hughes County-Public Sector, Hughes County-Low Income, Okfuskee County- Low Income, and the second Okfuskee County-Low Income.
10. Consideration of and action, as needed, {Org Standards 4.1} which is as follows: The governing board has reviewed the organization's mission statement within the past 5 years and assured that: 1 The mission addresses poverty; and 2. The organization's programs and services are in alignment with the mission.
11. Consideration and action, as needed, on Executive Director Evaluation
12. Consideration and action, as needed, on DFCAF Board Member Pat Jones applying for and receiving assistance through Deep Fork Community Action Foundation Inc.
13. Consideration and action, as needed, on Revised ESG Policy and Procedures.
14. Consideration of and action as needed, on Consent Docket -

✓ Program Director's Reports:

1. Crystal Petree – Rx for Oklahoma/ Data Operations
2. Terri Cole – Program Director
3. Kasey Johnson – SHH Program Director
4. Renee Gustin – Housing Director
5. Tony York – Work Ready Oklahoma – Okmulgee
6. Christie Baldrige – Executive Director's Report/ Customer Satisfaction Reports.

The preceding items of business may be voted upon by a single vote of the Board with discussion, unless and except for any item which anyone of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

15. New Business (any matter not known about, or which could not have been reasonably foreseen)
16. General Questions/ Adjourn.